

voices

OF SEPTEMBER 11TH



THE 9/11 LIVING MEMORIAL

A Digital Archive Commemorating the Lives and Stories of September 11, 2001

ABOUT THE 9/11 LIVING MEMORIAL DIGITAL ARCHIVE

On September 11, 2001, nearly 3000 individuals lost their lives when terrorists hijacked four planes that crashed into the World Trade Center, the Pentagon and a field in Shanksville, PA. Families, friends and colleagues were devastated by the loss of their loved ones; millions responded as our world came together as one. For those personally affected, our nation, and the international community, this tragedy was a defining moment in history. Therefore, it is critical to preserve in perpetuity the lives and the stories of September 11th through the voices of those who survived.

VOICES of September 11th launched the 9/11 Living Memorial digital archive in September 2006 to commemorate each and every life impacted by these events. By honoring those who were lost, those who survived, and those who came to our rescue, we hope to provide not only solace but also historical context. Future generations must know more than facts and data; victims' stories are vivid reminders of our shared humanity. It is our hope they will inspire peace and help prevent future disasters.

We are asking everyone with memories to share - of family members or friends lost, of experiences that fateful day - for their contributions. The 9/11 Living Memorial is a dynamic, web-based archive that chronicles victims' and survivors' lives with stories, photographs, and mementoes of all kinds. In addition, it captures the extraordinary generosity and resiliency of the 9/11 community, whose members have established foundations, scholarship funds and memorials in a spirit of hope for the future.

Working with care and sensitivity, the VOICES team will help you create a unique and respectful tribute to your loved one, or a moving rendition of your own story, that will be available to friends and the public both on VOICES' web pages and as a core component of the National September 11 Memorial & Museum at the World Trade Center site. In this way, you can be sure that the person you treasured so deeply, or your individual experience, will be preserved with honor and dignity.

You may also take comfort in knowing your contributions will greatly expand history's perspective on these events. You will be the curator of your stories and artifacts, which will in turn be viewed by museum curators, historians and educators for decades to come. Indeed, the 9/11 Living Memorial will be available not only at the National September 11 Memorial & Museum at the World Trade Center but also through other institutions such as the Library of Congress.

Since we launched the 9/11 Living Memorial, hundreds of stories have been preserved online. With your help, we will expand this vital archive, so the lives and stories of 9/11 will continue to resonate in the voices of those most deeply affected.

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THE DIGITAL ARCHIVE

Every page of the 9/11 Living Memorial digital archive is crafted with care and dedication to honor those who died, those who survived, and those who came to their rescue.

We are reaching out not only to family members and survivors in the United States, but also to citizens of many other nations who lost loved ones on September 11th, to build bridges between international communities changed by terrorism.

FAMILY TRIBUTES

The 9/11 Living Memorial celebrates the rich lives of victims with photographs, narratives and artifacts. The New York Times Portraits of Grief are also included, and family members and friends can post remembrances and tributes in individual Guest Books. We take great pride in presenting your stories with care, so the special nature of your loved one shines through.

The VOICES team will scan and photograph precious mementoes for inclusion. Artwork, poetry and personal keepsakes are but a few examples of the many items you might like to include. Please see the Forms section for an extensive list of examples.



Living Memorial Project Manager Debbie Westfal helps a family member scan pictures for her family tribute.



SURVIVORS AND RESCUE WORKERS

The 9/11 Living Memorial includes inspirational stories from those who escaped the buildings, as well as those who helped them to safety. Survivors and rescue workers have powerful accounts to share - their feelings as they tried to escape, their experiences as they came to others' aid, their health in the aftermath of the disaster. All of these narratives are vital for the historical record.

In addition to written accounts of their experiences, survivors and rescue workers may like to include photographs and other artifacts to illustrate their stories. Please see the Forms section for a list of examples.



THE DIGITAL ARCHIVE (continued)

CORPORATIONS AND ORGANIZATIONS

VOICES is asking the hundreds of corporations and organizations directly affected by 9/11 to document their stories. Employees remember searching for their missing colleagues, efforts to recover and rebuild, and relief and scholarship funds for 9/11 families.

Many corporations and organizations played an important role in supporting the rescue and recovery efforts with funding and other resources. These experiences are not only very moving, they are also important for future generations to understand, since they serve as great examples. Many lessons can and must be learned from these accounts.

Organizational narratives can be enriched with photographs and other artifacts. Please see the Forms section for a list of examples.

Memorials can take many forms, from simple signs to corporate spaces.



MEMORIALS

The Memorials section is an interactive directory of more than 500 national and international memorials to honor those who died and the heroes who saved so many. It continues to expand every year, and includes United States Forest Service documentation of memorials in parks throughout the nation.

This section of the 9/11 Living Memorial is searchable by state. It profiles major, national memorials as well as smaller, more personal commemorations including street signs, park benches, and firehouse tributes.



REFLECTIONS AND GUEST BOOK

The Reflections sections preserves the artistic and literary responses created by many following 9/11, including poems, music, quilts and paintings.

The Guest Book is a place people can share their thoughts and memories.

HOW TO PARTICIPATE

We at VOICES know this can be an emotional process and will help you every step along the way. We want you to experience what so many others have - a profound sense of satisfaction in honoring your family, your friends, and your stories. Having already met with hundreds of families in workshops across the United States, we know contributing to the 9/11 Living Memorial is empowering and healing.

Our staff meets one-on-one with every participant, providing guidance and support. You can proceed over time, at your own pace. With today's wonderful technological advances, we can easily preserve your prized mementoes through digital photography and return your artifacts. You might also consider donating meaningful items to the National September 11 Memorial & Museum's collection for preservation and possible inclusion in their exhibits.

To begin, please follow the steps below.

STEP 1: COMPLETE THE 9/11 LIVING MEMORIAL SUBMISSION FORM

This form lets us know for whom the tribute page will be created, and the type of page it will be. It also provides us with your contact information. It is included here but can also be accessed through the 9/11 Living Memorial website at www.911livingmemorial.org.

STEP 2: DETERMINE HOW TO PARTICIPATE

There are several ways for you to participate in the 9/11 Living Memorial digital archive:

- **ATTEND A WORKSHOP**
We encourage you to schedule a workshop appointment where our staff of administrative and mental health professionals can guide you as efficiently and supportively as possible. The current workshop schedule can be found at the VOICES website at www.voicesofsept11.org.
- **VISIT THE VOICES OF SEPTEMBER 11TH OFFICE IN NEW CANAAN, CT**
Come to our office in New Canaan, CT for an individual appointment with the VOICES staff.
- **SUBMIT ITEMS DIRECTLY FOR THE 9/11 LIVING MEMORIAL DIGITAL ARCHIVE**
Coordinate with a VOICES staff member to send items to us digitally or through the mail.

STEP 3: GATHER AND ORGANIZE THE CONTENT FOR YOUR TRIBUTE PAGE

The 9/11 Living Memorial allows each participant to commemorate their loved one or tell their story uniquely. Some begin with a handful of photographs and continue to make additions over time. Others bring memory books or carefully documented photographs taken over a lifetime.

Prior to your workshop appointment, we ask that you gather as many items as possible for inclusion. You might also like to consult extended family and friends to encourage their participation.

Please see the Forms sections for an extensive list of items you might consider including.

STEP 4: ATTEND A WORKSHOP OR YOUR INDIVIDUAL APPOINTMENT

Our VOICES team will help you organize your mementoes, and each will be photographed and/or scanned into our computer system. This is an opportunity for you to provide your thoughts regarding the content and format of the tribute page, and to clarify your expectations. Please bring all the items you would like to see memorialized, if possible. In most cases, unless you have decided to donate the item, it will be returned to you at the conclusion of the workshop. In rare instances, more sophisticated scanning is required. In that case, you can be sure it will be sent back to you as quickly as possible.

If you are not able to attend a workshop or schedule an individual appointment, you can send your tribute page materials to the VOICES office either digitally or by mail. Please include the completed forms, indicate which items should be returned to you and identify any items that you would like to donate to the Museum's collection.

STEP 5: REVIEW THE TRIBUTE PAGE WITH A VOICES STAFF MEMBER

Every page of the 9/11 Living Memorial results from one-on-one interaction between members of our staff and family members, survivors, rescue workers and others. In particular, our team of social workers helps participants through the emotional yet inspiring process of organizing these fragile mementoes to create a meaningful tribute. This can be a very healing experience for families and survivors.

Rest assured your input is valuable. We welcome your thoughts not only during the initial construction of your tribute page, but also at any point afterwards.

STEP 6: MAKE ADDITIONS TO THE TRIBUTE PAGE OVER TIME

With your help, the archive will continue to expand over time. We urge those who have participated to remain involved and to encourage extended family and friends to make contributions as well.

CONTACT US

To attend a workshop or arrange one in your area, contact:
Michelle Doherty at mdoherty@voicesofsept11.org or 203 966 3911

To make an individual appointment at our New Canaan office, contact:
Michelle Doherty at mdoherty@voicesofsept11.org or 203 966 3911

To submit digital or physical items for a tribute page, contact:
Debbie Westfal at dwestfal@voicesofsept11.org or 203 966 3911

Or mail with completed forms to:
VOICES of September 11th
161 Cherry Street
New Canaan, CT 06840

9/11 LIVING MEMORIAL SUBMISSION FORM

REQUIRED INFORMATION

Your Information

Please fill out this section. **This information will not be shared or distributed without your permission.**

Mr. Mrs. Ms. Miss Dr. Other: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Work Phone: _____ Email: _____

Spouse: _____

Items for Submission

Check or Circle items you are submitting:

- | | |
|--|---|
| <input type="checkbox"/> Photographs | <input type="checkbox"/> Media interviews |
| <input type="checkbox"/> Videos | <input type="checkbox"/> Artistic expression |
| <input type="checkbox"/> Audio tapes | <input type="checkbox"/> Poems, artwork or music |
| <input type="checkbox"/> 911 calls | <input type="checkbox"/> Children's creations |
| <input type="checkbox"/> Calls to home | <input type="checkbox"/> Drawings, letters, or poems |
| <input type="checkbox"/> Personal keepsakes | <input type="checkbox"/> Personal tributes |
| <input type="checkbox"/> Company mementoes | <input type="checkbox"/> Quilts, tattoos, pins, t-shirts, etc. |
| <input type="checkbox"/> ID cards, mugs, business cards | <input type="checkbox"/> Foundations and scholarships |
| <input type="checkbox"/> Awards, medals and trophies | <input type="checkbox"/> Memorials |
| <input type="checkbox"/> Email exchanges | <input type="checkbox"/> Gardens, streets, monuments |
| <input type="checkbox"/> Memory books | <input type="checkbox"/> Commemorative websites |
| <input type="checkbox"/> Personal items returned by the property clerk | <input type="checkbox"/> Announcements or flyers |
| <input type="checkbox"/> Missing person posters | <input type="checkbox"/> Souvenirs of the WTC and the Pentagon |
| <input type="checkbox"/> Funeral and memorial programs | <input type="checkbox"/> Personal narratives |
| <input type="checkbox"/> Prayer cards | <input type="checkbox"/> Letters of support |
| <input type="checkbox"/> Obituaries and eulogies | <input type="checkbox"/> Documentation of organization/corporation response |
| <input type="checkbox"/> Newspaper articles | |

Complete PART A on behalf of a Victim.

Your Relationship to Victim: _____

Complete PART B if you are a surviving member of the 9/11 community.

- | | | | |
|--|------------------------------|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> Evacuee: | <input type="checkbox"/> WTC | <input type="checkbox"/> Pentagon | |
| <input type="checkbox"/> Survivor: | <input type="checkbox"/> WTC | <input type="checkbox"/> Pentagon | |
| <input type="checkbox"/> Rescue Worker: | <input type="checkbox"/> WTC | <input type="checkbox"/> Pentagon | <input type="checkbox"/> Shanksville |
| <input type="checkbox"/> Recovery Worker: | <input type="checkbox"/> WTC | <input type="checkbox"/> Pentagon | <input type="checkbox"/> Shanksville |
| <input type="checkbox"/> Resident of Lower Manhattan | | | |
| <input type="checkbox"/> Witness | | | |
| <input type="checkbox"/> Other: | _____ | | |

Complete PART C to document a corporation or organization impacted by 9/11.

PART A. To be completed by family members of the Victims.

Victim's Information

First Name: _____ Middle: _____ Last Name: _____

Nickname (if any): _____ Male: _____ Female: _____

Date of Birth (MM/DD/YYYY): _____ Age on 9/11: _____

Place of Residence (City, State): _____

Childhood Residence (City, State): _____

Country of Origin (if other than U.S.): _____

Marital Status: Single Married Separated Divorced Widowed

Company/Affiliation: _____ Title: _____

Location on 9/11: _____

High School Attended & Year of Graduation: _____

College Attended & Year of Graduation: _____

Fraternities or Sororities: _____

Special Interests: _____

Associations/Memberships: _____

Additional Information: _____

Permission to re-publish New York Times Portrait of Grief on Tribute page: Yes No

Victim is Survived By:

Spouse: _____

Father: _____

Mother: _____

Children and Date of Birth: _____

Other Family Members and Relationship to Victim: _____

Memorial Sites in Honor of Victim

Name of Memorial Site: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Location (garden, park, library, etc.): _____
Contact Person: _____
Phone: _____
Email: _____
Website: _____

Memorial Foundations and Scholarships in Honor of Victim

Name of Foundation/Scholarship: _____
Purpose: _____
Contact Person: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____
Email: _____
Website: _____

Memorial Events in Honor of Victim

Name of Event: _____
Type of Event (golf tournament, auction, etc.): _____
Location: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Contact Person: _____
Phone: _____
Email: _____
Website: _____
Required or suggested donation: _____



9/11 LIVING MEMORIAL SUBMISSION AGREEMENT

This Submission Agreement is between you, the undersigned ("You", "I" or "My"), and VOICES of September 11th, Inc. ("VOICES", "We" or "Us").

VOICES accepts, at its sole discretion, any form of electronic and/or physical materials, artifacts, documents, notes, data, personal information (the victim's, Your or other identifiable individual's name, likeness, voice, biography mentioned or portrayed in the therein), photographs, artifacts, documents, contributions and submissions related to the events of September 11th and life before or thereafter of family, survivors, rescuers, recovery workers and other directly or indirectly impacted parties ("Submissions"). VOICES is not obligated to accept or use all or any portion of Your Submissions, and the decision to do so, or not, is completely within VOICES sole discretion.

Unless you otherwise explicitly request your Submission(s) returned by checking the box provided below, you hereby transfer all right, title and interest to all Submissions constituting physical property. No property to be returned to You will be held or otherwise stored for more than thirty (30) days. You are solely responsible for the return of all property and the handling, packaging, transportation, shipping and storage costs related to same. To the extent you fail to make arrangements for your property's return or otherwise fail to provide for the aforementioned costs, you hereby expressly authorize Us to permanently dispose of the property at our sole discretion.

VOICES ASSUMES NO LIABILITY FOR ANY OF THE AFOREMENTIONED COSTS OR THE LOSS OR ANY DAMAGE TO YOUR PROPERTY WHILE IN VOICES' POSSESSION. YOU SHALL HOLD VOICES AND ITS OFFICERS, AGENTS AND EMPLOYEES HARMLESS FOR ANY SUCH LOSS OR DAMAGE TO YOUR PROPERTY.

For all Submissions not otherwise conveyed to VOICES, without notice or compensation, You hereby grant to VOICES, its successors and assigns, a non-exclusive, perpetual, irrevocable, worldwide, royalty-free license to reproduce, digitize, store, republish, edit, modify, create derivative works from, distribute, display, perform, sublicense to others and otherwise use the Submissions for any purpose (including but not limited to, educational, commercial, historical, fundraising, informational, publicity, promotional purposes), in any medium including, without limitation, print, audio, audio-visual, internet, digital, computer-based, and any other medium now known or hereafter created or developed. VOICES shall own all right, title and interest in any derivative works or any

other compilations it creates or has made containing the Submissions.

You are at least eighteen (18) years of age, or are the legal guardian of a participating minor. You have been given the opportunity to seek legal advice prior to signing this agreement. You acknowledge that this Agreement is binding on You, Your spouse, Your heirs, Your executors, administrators, personal representatives and assigns.

You warrant all information You have provided is complete, accurate and true and all Submissions You have made are original or submitted with permission of the owner(s). You shall indemnify, defend and hold VOICES forever harmless, for any damages caused VOICES arising from a breach of this warranty or any allegation that your Submission infringes your or any third person's or entity's copyright, right to publicity/privacy or other intellectual property or proprietary rights.

This Agreement will be construed in accordance with and governed by the laws of the State of New York. You agree that You will attempt to settle all issues arising under this Agreement with VOICES or any of its successors, assigns or trusted affiliates through good faith negotiations. Should such efforts not be successful, it is understood and agreed that any such dispute concerning this agreement shall be submitted and subject to the jurisdiction of and be venued (located) in the courts of the State of New York and the United States.

This agreement contains the entire agreement between You and VOICES and supersedes all prior oral or written agreements between the parties. All modifications to this Agreement shall be in writing and signed by both Parties.

For Submissions constituting physical property, you MUST check one of the following boxes PRIOR to submission:

- PLEASE RETURN MY SUBMISSION TO THE ADDRESS SET FORTH BELOW AT MY EXPENSE.
I DO NOT REQUIRE THE RETURN OF MY SUBMISSION(S) AND I HEREBY CONVEY ALL RIGHT, TITLE AND INTEREST TO THE SUBMISSION(S) TO VOICES.

You have carefully read, fully understand and agree to the terms of this Agreement.

READ, UNDERSTOOD & AGREED:

SIGNATURE: _____ DATE: _____

PRINT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____ EMAIL: _____

VICTIM'S FULL NAME: _____

RELATIONSHIP TO VICTIM: _____

DESCRIPTION OF SUBMISSION: _____



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